

# FlexTraining - Manager & Administrator Training

Managing your online training system is easy. Getting started is even easier with Manager and Administrator Training!

Find out what you need to set up and kick off your custom training environment so your system can start working for you with ease, efficiency and effectiveness!






Spend an in depth training session exploring and customizing your system with a FlexTraining expert. Enhance your understanding, boost your familiarity and jumpstart your training timeline.

Manager Training gives you the tools you need for a quick and skillful launch - a minor lesson with a major impact!









**Take full advantage of what FlexTraining can do for you!**

Are you ready to get started? Manager Training covers:

-  Course building, learning screens and test development
-  Course options, scheduling and management
-  Managing student data and learning activities
-  Organizational settings
-  Reporting - Generating, Exporting and Custom Design

You've assessed your training needs, generated objectives and selected your online training system. Now, let our team of FlexTraining professionals take you to the next level!

**Total system success can be yours!**

-  Save time and money
-  One-on-one system instruction
-  Live, shared screen environment
-  Skills enhancement
-  Course building strategies
-  Q & A

**Contact us for details!**  
**[www.FlexTraining.com](http://www.FlexTraining.com)**



Christine Sheeran  
Director of Customer Relations  
[Christine@FlexTraining.com](mailto:Christine@FlexTraining.com)  
1-888-957-7771 ext. 203  
1-813-264-2046 ext. 203